

# Citizen Reports Data Sheet

**Performance Indicator KCP 5: Number of citizen reports compiled and disseminated**

**Definition: Parents, teachers, children and local community leaders are engaged and mobilized to produce Citizen Reports on the local education situation through training on the 10 fundamental rights as defined in the 'Promoting Rights in Schools' (PRS) initiative.**

## **Purpose**

To gain data from across the LRP with which AA works in a structured way. From an M&E perspective, questionnaires and surveys form the basis of many monitoring and evaluation studies as they allow for focused data collection about specific performance questions or indicators from a sample.

## **How to**

1. Reports disseminated refers to:
  - reports which are fed upwards to regional and national level to inform aggregated citizen reports;
  - reports which are shared with education campaigns and coalitions;
  - reports which are made available to the community outside of the specific citizen groups which compiled them;
  - reports which are shared with local, regional and national education authorities.
2. Data on the number of reports disseminated should be collected on a quarterly basis from relevant institutions.

## **Tool for storing information**

Frequency:

Quarterly

Responsibility for data collection:

Project/M&E Officer

How is the data collected:

Project/M&E Officer will collect the information from the relevant institutions.

How the data is consolidated:

LRP Coordinator/Project Officer collates the total data by quarter in the LRP Indicator Tracking Table which is used for the LRP Quarterly Reporting and in the Data Sheet below.

The findings of the exercise can be used to complete the following data sheet:

<b>Performance level indicator</b>	<b>Total</b>
Number of citizen reports compiled and disseminated	

Additional information needed to complete the global annual report:

Name and/or reference number of citizen report	
Purpose of the report	
Date	
Type of dissemination (use list from page 1)	
Level of dissemination	